**Floyd County Chamber of Commerce**

Board of Directors/Membership Meeting

Date: Monday, May 24, 2021 at Floyd Town Hall (some attending via Zoom)

**Minutes**

Present: Board (in-person) Craig Chancellor, Beth Burgess, Amanda Lawrence, Ann Bower, Susan Brickhouse, John Carter, Karin Grosshans, Jennifer Miller, Gray Rudd, (via Zoom) Andy Finn, Stephanie Yates, and Linda DeVito. Staff: John McEnhill

Craig Chancellor called the meeting to order at 12:02pm.

Ann Bower moved to approve agenda as presented, Susan Brickhouse seconded, motion carried.

John Carter moved to approve April 2021 minutes as presented, Ann Bower seconded, motion carried.

Amanda Lawrence moved to approve the May treasurer’s report as presented, Beth Burgess seconded. John noted the following before the treasurer’s report was approved:

* + $4,000 from local government for current year plus VTC MLG ($150) last April
  + Budget for this year projected forgiveness and VG but likely to be carried over to FY2021-22
  + Extra expenses for VC – fixtures, laptop upgrades, equipment (new chairs, phone system likely next year)
  + John has been mindful of balancing revenue and expenses out (if overspend on one expense category then looks to underspend in another; same with revenue
  + payroll under budget, exceeded budget for dues, under on special events, special projects timing is off a bit

John reviewed the status of COVID Relief funding

Supplemental Targeted EIDL Advance- received an additional $5,000 in addition to the $6,000 for Targeted EIDL Advance (both are grants)

PPP Forgiveness – sent in forgiveness application for 100% forgiveness, loan expected to be forgiven and then recognized as income in the next fiscal year due to backlog for processing foregiveness applications.

EIDL Loan (interest accrues on loan at rate of 1.13/day, extension to May 2022 for first payment due)

Karin Grosshans moved to approve the following excused absences, John Carter seconded, motion carried: James Cabler- May and June, Scott Griffin, Alee Epperly, and Derek Wall

Gray Rudd moved to approve new memberships, Ann Bower seconded, motion carried: Habitat For Humanity NRV & Omnibuild

John reported that invitations to join the chamber were sent to 36 prospective members, Omnibuild was one of them.

John provided the following updates for the following:

* Budget For FY2022 will need to be approved at June board meeting
* Visitor Center – have full staffing, resuming seven days a week hours of operation first full week of June, reorganization of space and storage underway to prepare for the full-time office presence of a new Tourism Director.
* Tourism Development Council – Karin reported on status of new arrangement for the Tourism Director position starting July 1. Chamber will no longer be the fiscal agent for the TDC.
* Alee Epperly is helping with the County/Town Map Project, price has been reduced due to reduced printing estimate from new printing company.
* BAH held at Stonehaven BnB for May, one is planned for Floyd Center for Arts in June.
* Working on laying groundwork for ED transition, timing not set yet.

Rubber Duck Race will be held on August 28th. Susan will take lead on organizing the duck numbering, Karin – food; Ann, John Carter, and Linda will help with events. John will have duck tickets available at June meeting.

New Chamber Logo – board approved $1,000 for logo contest prize, keep guidelines simple, work with Andy on finalizing guidelines using Floyd Art Center’s guidelines as example along with Town of Floyd Summer Concerts t-shirt artwork contest.

Jennifer Miller moved for adjournment at 12:56pm, Ann Bower seconded, motion carried.