**Floyd County Chamber of Commerce**

Board of Directors/Membership Meeting

Date: Monday, March 22nd, 2021 at Noon Via Zoom and in person at Floyd Town Hall

**Minutes**

Present: Board (In Person) Craig Chancellor, Derek Wall. (Via Zoom) Beth Burgess, Scott Griffin, Amanda Lawrence, Vickie Spangler, Susan Brickhouse, John Carter, Alee Epperly, John Getgood, Karin Grosshans, Gray Rudd, Lori Saltus, Linda DeVito, and Stephanie Yates.

Staff: (In person) John McEnhill

Chamber President, Craig Chancellor called the meeting to order at 12:04pm.

Lori Saltus moved to Approve Agenda as presented, Susan Brickhouse seconded, motion carried.

James Cabler moved to approve the minutes for the January 2021 meeting, Lori Saltus seconded, motion carried.

Derek Wall moved to approve the Treasurer’s Report: FYTD and February 2020, Beth Burgess seconded, motion carried.

Budget Updates

* Virginia Minimum wage increase to $9.50/hr goes into effect May 1. Derek Wall moved to increase hourly rate for administrative assistant to $10 on May 1, Lori Saltus seconded, motion carried.
* New Workers Comp Policy - $240
* Received PPP forgivable loan of $13,483
* Targeted EIDL Advance application submitted for $6,000
* Replacing hard drives for Visitor Center computers (3)

The board took action to approve the following Corporate Resolutions for the Chamber’s Skyline National Bank bank accounts

* Derek Wall moved to Reconfirm current check signators for the chamber’s own operations accounts – checking and savings - and safe deposit box as the current chamber board officers (Craig Chancellor, Beth Burgess, Scott Griffin, Vickie Spangler, and Amanda Lawrence.), Alee Epperly seconded, motion carried.
* Beth Burgess moved to approve the current chamber board officers (Craig Chancellor, Beth Burgess, Scott Griffin, Vickie Spangler, and Amanda Lawrence.) plus Chamber TDC representative (Karin Grosshans) for Chamber’s TDC checking account, Lori Saltus seconded, motion carried.

Insurance updates

* Town of Floyd was added as Additional Insured to chamber’s liability policy per the MOU that designates the Town of Floyd as the SCSEP worksite of record for the Goodwill Industries agreement placing SCSEP participants at the Visitor Center.
* Workers Compensation Policy- board member waivers requested, John is emailing form.
* An Insurance Audit is scheduled to ensure appropriate coverage.

Derek Wall moved to approve an excused absence for Jennifer Miller, Beth Burgess seconded, motion carried.

Beth Burgess moved to approve Pat Feather as a new member, Derek Wall seconded, motion carried. No action was taken on Legacy Promotion’s membership application, John McEnhill will seek additional information on the business first.

The following committee updates were provided.

* Events – Rubber Duck Race, Spooktacular, and Annual Dinner scheduled but not yet officially confirmed. May Business After Hours is planned for holding at Stonehaven Bed and Breakfast, either May 6th or May 13th.
* Leadership Floyd will move forward with a hybrid approach – some self-paced and some in person meetings - pre- recorded sessions for participants will be available for viewing online via an Ruzuki, an online teaching platform.
* Executive Committee covered topics discussed at its March meeting.

Derek Wall moved to go into closed session with regular board members and Executive Director only to discuss the TDC Agreement, Beth Burgess seconded, motion carried.

Derek moved to come out of closed session, Alee Epperly seconded, motion carried. Consensus reached in closed session was that the chamber would not support the chamber taking on the responsibility of managing the tourism office including direct supervision of the Tourism Director. The chamber would support a continuation of the current agreement that has the TDC be responsible for the hiring/firing and direct supervision of the Tourism Director along with Tourism Office policies and priorities but with some changes incorporated in a new, similar agreement to further clarify the chamber’s role as a “fiscal agent.” The chamber board would also support an alternate arrangement for the Tourism Director to become a Town of Floyd Employee or County of Floyd Employee.

Meeting was adjourned at 1:13pm.